

Illinois State Board of Education
Children of U.S. Military Personnel System

Plainfield Community Consolidated School District 202 is required by the Illinois School Board of Education to provide parents/guardians the opportunity to respond to the Children of U.S. Military Personnel data collection.

“At the time of annual enrollment or at any time during the school year, a school district or a recognized non-public school, except for sectarian non-public schools, serving any of grades kindergarten through 12 shall provide, either on its standard enrollment form or on a separate form, the opportunity for the individual enrolling the student to voluntarily state whether the student has a parent or guardian who is a member of a branch of the armed forces of the United States and who is either deployed to active duty or expects to be deployed to active duty during the school year. Each school district and recognized non-public school shall report this enrollment information as aggregate data to the State Board of Education.”

For the 2012-2013 School Year

Date: _____

Student Name (Please print)	School	Student Date of Birth

Parent/Guardian is a member of a branch of the United States armed forces Yes No

If yes, are you currently deployed to active duty or expect to be deployed to active duty during the 2013 school year: Yes No

Parent/Guardian signature: _____

Print Parent / Guardian Name: _____

How to Identify in CIMS:

*In Basic Student Information or Access to All Student Records > TAGS

*Add the MIL tag

This screenshot shows the 'Student Tag Assignments' form. At the top, there are fields for 'Student' (with a dropdown), 'FEMALE', 'Age' (16), 'PLFD SOUTH', 'Class' (11), 'Year' (13), and 'Phone'. Below these is a 'Select' section with a 'Tag' dropdown set to 'MIL'. Underneath is an 'Index' section with radio buttons for 'Tags on File', 'Tag Definitions', and 'Tag Definitions by Category'. On the right side, there is a vertical stack of buttons: 'Add' (circled in red), 'Change', 'Lookup', 'Index', and 'End'. At the bottom right of the form area, the word 'Index' is displayed in a light grey font.

Click OK

This screenshot shows the 'Student Tag Assignments' form with the 'OK' button circled in red. The form title is 'STU.304.11 - FY 13 - Student Tag Assignments'. It includes a menu bar (File, Edit, Actions, Help) and a toolbar with various icons. The form fields are the same as in the previous screenshot, but now the 'Date' field is filled with '8/15/12'. The 'Tag' field is 'MIL' and the description is 'MILITARY DATA COLLECTION - STATE OF IL'. The 'Add' button at the bottom right is now a green button. The 'OK' button on the right is circled in red.

Type in the MONTH and YEAR of enrollment OR the date the form is signed (whichever is a LATER date)

Student FEMALE Age 16
PLFD SOUTH Class 11 Year 13 Phone

CMD	ENR DATE (MYY)							
BEGIN								
1.0	0812							

OK
End

Hit enter then OK.